GUJARAT NATIONAL LAW UNIVERSITY SILVASSA CAMPUS

Course: English I Semester- I (Batch: 2024-29)

End Semester Examination: Oct- 2024

Date: 25th October, 2024

Duration: 3 hours Max. Marks: 50

Instructions:

- Read the questions properly and write the answers in the given answer book.
- Do not write anything on the question paper.
- The respective marks for each question are indicated in-line.
- Indicate correct question numbers in front of the answer.
- No questions or clarification can be sought during the exam period, answer as it is, giving reason, if any.
- Word Limit: 300-400 for short answers and 600-700 for long answers

Answer the following questions

Marks

(10)

- Q.1 Write brief notes on the following:
 - i. Five types of reading techniques
 - ii. Evolution of English language
- Q.2 Explain the different forms of non-verbal communication and highlight their (7.5) importance in professional world.

 O_1

A mobile app development project meeting was held on 25th of September, 2024. As project milestones were discussed and new tasks delegated, essential details were recorded during the meeting, including action items, responsible individuals, and deadlines. Project Manager of the firm and ten members who are working for the project attended the meeting. Write the minutes of the meeting as a secretary of the firm.

Q.3 Assume you are the Sales Officer, Star Mattresses, Silvassa. You have received a complaint from a local dealer complaining that two dozen mattresses sent to them have serious defects. Write an adjustment letter refusing or accepting the claim. Provide suitable details for your acceptance or refusal of the claim.

Or

You are Rohit/Rohini, a historian residing in Mahatma Gandhi Road, Bangalore. Write a letter to the Editor of Daily Expressions describing the importance of historical monuments and draw attention of local government body towards the degeneration of historical monuments in your area. Also, give some suggestions to maintain them properly.

Q.4 Discuss various types of listening and different barriers to listening.

(05)

(7.5)

Briefly discuss a few functions of a memorandum in an office.

Q.5 Imagine yourself to be the Team Leader at Aradhana Telecommunications and send a formal e-mail to your team appreciating the successful completion of the project.

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As a Secretary of your College Co-curricular Activities Club, you visited a slum area in your city where people suffered a significant loss of life and property in a massive fire. Your college students rendered their services and material help to the victims. Write a report for a local newspaper.

Q.6 Explain the following stanza with reference to the context:

(05)

O shrieve me, shrieve me, holy man!"

The Hermit crossed his brow.

"Say quick," quoth he, "I bid thee say-

What manner of man art thou?"

Forthwith this frame of mine was wrenched

With a woful agony,

Which forced me to begin my tale;

And then it left me free

- Q.7 "The Rime of the Ancient Mariner" is about a sailor who has committed a crime against the principle of life by killing an Albatross and then suffers physical and mental pain. Comment.
- Q.8 Mahasweta Devi's "Draupadi" is a narrative of resistance. Elucidate.(5) (05)
